AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information			
1. Enter the **Fiscal Year** that this report covers.		1.	2015
2. Identify the **Department, Independent agency, or Establishment** that is covered by this report.	2. Social Security Administration		
3. Enter the name and title of the **Senior Agency Official** (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. Jonas M. Garland, Associate Commissioner, Office of Security and Emergency Preparedness, 6401 Security Blvd, Baltimore, MD 21035 (b) (6) ▇▇▇		
4. Enter the name, title, phone, and email address for the **point-of-contact** responsible for answering questions about this report.	4. (b) (6) ▇▇▇ Special Security Officer, (b) (6) ▇▇▇		

PART B: Officials with Original Classification Authority		
5. Enter the number of agency officials whose **highest level** of original classification authority is **TOP SECRET**.	5.	0
6. Enter the number of agency officials whose **highest level** of original classification authority is **SECRET**.	6.	0
7. Enter the number of agency officials whose **highest level** of original classification authority is **CONFIDENTIAL**.	7.	0
8. Total number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	8.	0

PART C: Original Classification Decisions

Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into at least one of the categories from section 1.4 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all original classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

9. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less**.	9.	0
10. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years**.	10.	0
11. **Total** number of **TOP SECRET** original classification decisions. (Sum of blocks 9 & 10).	11.	0
12. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less**.	12.	0
13. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years**.	13.	0
14. **Total** number of **SECRET** original classification decisions. (Sum of blocks 12 & 13)	14.	0
15. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with declassification instructions of 10 years or less**.	15.	0
16. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years**.	16.	0
17. **Total** number of **CONFIDENTIAL** original classification decisions. (Sum of blocks 15 & 16)	17.	0
18. **Total** number of original classification decisions. (Sum of blocks 11, 14, & 17)	18.	0

PART D: Derivative Classification Decisions

Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

19. Enter the number of **derivative TOP SECRET** classification decisions made during the reporting period.	19.	3
20. Enter the number of **derivative SECRET** classification decisions made during the reporting period.	20.	175
21. Enter the number of **derivative CONFIDENTIAL** classification decisions made during the reporting period.	21.	0
22. Total number of derivative classification decisions. (Sum of blocks 19, 20, & 21)	22.	178

PART E: Mandatory Declassification Review Requests and Appeals

A "Request" is an individual initial review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request.
Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of **requests** received during the reporting period.	23. 0
24. Enter the number of **requests** closed during the reporting period.	24. 0
25. Enter the number of **requests** that have been unresolved for over one year.	25. 0
26. Enter the **average number of days** to resolve each request.	26. 0
27. Enter the number of **appeals** received during the reporting period.	27. 0
28. Enter the number of **appeals** closed during the reporting period.	28. 0
29. Enter the number of **appeals** that have been unresolved for over one year.	29. 0
30. Enter the **average number of days** to resolve each appeal.	30. 0
31. Enter the number of **referred requests** received during the reporting period.	31. 0
32. Enter the number of **referred appeals** received during the reporting period.	32. 0

PART F: Mandatory Declassification Review Decisions in Pages

33. Enter the number of **requested pages** that were declassified **in full**.	33. 0
34. Enter the number of **requested pages** that were declassified **in part**.	34. 0
35. Enter the number of **requested pages** that were **denied** declassification.	35. 0
36. Total number of **requested** pages acted on. (Sum of blocks 33, 34, & 35)	36. 0
37. Enter the number of **appealed pages** that were declassified **in full**.	37. 0
38. Enter the number of **appealed pages** that were declassified **in part**.	38. 0
39. Enter the number of **appealed pages** that were **denied** declassification.	39. 0
40. Total number of **appealed pages** acted on. (Sum of blocks 37, 38, & 39)	40. 0

PART G: Automatic, Systematic, and Discretionary Declassification Reviews

41. Enter the number of pages **reviewed** that were subject to **automatic declassification** under section 3.3 of E.O. 13526.	41. 0
42. Enter the number of pages **declassified** under **automatic declassification**.	42. 0
43. Enter the number of pages **reviewed** that were subject to **systematic declassification** under section 3.4 of E.O. 13526.	43. 0
44. Enter the number of pages **declassified** under **systematic declassification**.	44. 0
45. Enter the number of pages **reviewed** that were subject to **discretionary declassification** under section 3.1 of E.O. 13526.	45. 0
46. Enter the number of pages **declassified** under **discretionary declassification**.	46. 0

PART H: Internal Agency Oversight

47. Enter the number of **challenges** processed by your agency to the classification of information believed to be **improperly classified or unclassified**. (E.O. 13526, section 1.8)	47. 0
48. Enter the number of **challenges** where the classification status was **fully affirmed**.	48. 0
49. Enter the number of **challenges** where the classification status was **overturned in whole or in part**.	49. 0

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PART I: Explanatory Comments

Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.

For ISOO Use Only

ISOO Analyst Name: _____

Date of QC: _____

Analyst Initials: _____

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